



SOUTHWEST SECONDARY LEARNING CENTER GOVERNING COUNCIL

Regular Meeting Notice & Agenda
Wednesday, May 17, 2023, at 5:00 pm

This public meeting will be held in person at:
10301 Candelaria NE, Albuquerque, NM 87112

Opening Business

1. Call to Order
 - a. Roll Call
 - b. Pledge of Allegiance
2. Adoption of the Agenda (Discussion/Action)
3. Review of Minutes from April 19, 2023, Meeting (Discussion/Action)
4. Public Comment: SSLC is seeking input for Title I, II, IV, and IDEA-B Applications

Finance

1. Finance Committee Update
2. Budget Adjustment Request (BAR) (Discussion/Action)
 - a. BAR 531-000-2223-0036-I
 - b. BAR 531-000-2223-0037-D
 - c. BAR 531-000-2223-0039-T
 - d. BAR 531-000-2223-0040-T
 - e. BAR 531-000-2223-0041-T
 - f. BAR 531-000-2223-0042-IB
 - g. BAR 531-000-2223-0043-I
 - h. BAR 531-000-2223-0044-I
3. Finance Report from K-12
 - a. Check Register (Discussion/Action)
 - b. Bank Reconciliation (Discussion/Action)
4. End of Year BAR Approval
 - a. Request to grant Head Administrator/Interim Head Administrator and Business Manager the authority to approve BARs during the summer period in order to maintain budgetary and regulatory compliance. BARs will be reviewed by the Governing Council during the next regular Governing Council meeting.
5. SSLC FY24 Instructional and Non-Instructional Calendars (Discussion/Action)
6. SSLC FY24 Budget (Discussion/Action)
7. Submission of Title I, II, IV, IDEA-B, PSFA Lease Assistance Applications on Behalf of SSLC by Head Administrator/Interim Head Administrator (Discussion/Action)

Academics

1. Academic Dean Update
 - a. Student Progress Data

2. Assistant Principal Update
 - a. Summer Session
 - b. Strategic Planning
3. Head Administrator Update
 - a. Current Enrollment numbers
 - b. Graduation

New Business

1. FY24 Vendor Contracts over 20,000 for Consideration (Discussion/Action)
 - a. Matthews/Fox Legal Services (Discussion/Action)
 - b. Imagine Learning (Discussion/Action)
2. Bathroom Renovation Design Services (Discussion/Action)

Governance

1. Charrette Team with MWC Update
2. Head Administrator Title Change (Discussion/Action)
 - a. Going forward, references in school documents relating to “Head Administrator” shall also mean “Executive Director”, and for School’s purposes the two are interchangeable
3. Head Administrator Contract (Action)
4. Head Administrator Addendum for June (Discussion/Action)
5. Tuition Reimbursement Policy (Discussion/Action)
6. Committee Membership
 - a. After removing GC member who resigned, no committees are out of compliance for a quorum.
 - b. Eliminate HA Search Committee (Discussion/Action)
7. Academic Committee Update-Consider Disbanding (Discussion/Action)
8. Renewal Committee Update
 - a. Progress Towards Renewal Application
9. Recruitment Committee Update
 - a. Local news invited to graduation ceremonies
 - b. Digital marquee to be installed in June
 - c. Open House held 4/26
 - d. Begin middle school outreach in late 2023

Announcements

1. Governance Council training hours must be complete by May 30, 2023.
2. PED indicated GC training hours will be scored on a pro-rated basis if members leave prior to the end of the school year. Schedule regular training throughout the year to avoid potentially poor ratings for governance compliance.

Adjournment

Next regular meeting scheduled June 21, 2023, at 5:00 pm

If you are an individual with a disability and in need of a reader, amplifier, qualified sign-language interpreter, or other form of auxiliary aid and/or service to attend or participate in this meeting, please contact SSLC's Head Administrator at least one week prior to the meeting, or as soon as possible. Public documents, (i.e., agenda, minutes, summary), can also be provided in various accessible formats, by contacting SSLC's Head Administrator.