



# SPECIAL GOVERNANCE COUNCIL MEETING MINUTES – DRAFT

**Wednesday, March 2, 2022 @ 5:00pm**

Meeting Room: Via Zoom  
10301 Candelaria Rd. NE, Albuquerque, NM 87112

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>ALSO IN ATTENDANCE</b>	<b>PUBLIC IN ATTENDANCE</b>
Deborah Burns Tammy Gerrard Michael Hamel Debra Jensen Scott Struve		Lisa Mora Christine Lutz	

**MINUTES RECORDED BY:** Debra Jensen      **Transcribed by:** Dana Smith

*These minutes were approved on March 16, 2022*

President: \_\_\_\_\_  
DocuSigned by: Deborah Burns  
1307889A9EFD74B6...

Recorded by: \_\_\_\_\_  
DocuSigned by: Debra Jensen  
6C1323D0AFF0496...

**\*Items up for approval during this meeting and/or required action taken, are in RED print.**  
**\*\*SSLC policies are available to the public.** Please e-mail Dana Smith ([dsmith@sslc-nm.com](mailto:dsmith@sslc-nm.com)) to request a copy of the policy/policies as referenced within this document.

## **OPENING BUSINESS**

### **CALL TO ORDER**

Mrs. Burns called the Southwest Secondary Learning Center (SSLC) Special Governing Council Board (GCB) Meeting to order on Wednesday, March 2, 2022, at 5:00 pm via Zoom.

### **ROLL CALL**

Mrs. Burns, present  
Mr. Hamel, present  
Ms. Gerrard, present  
Mrs. Jensen, present  
Scott Struve, present

### **ADOPTION OF THE AGENDA**

Mrs. Burns asked for a motion to adopt the agenda. Mrs. Jensen made the motion to adopt the agenda and Mr. Hamel seconded the motion. Mrs. Burns called for a roll call vote, unanimous yes, **Motion passed.**

### **REVIEW /APPROVAL OF MINUTES 2-16-22 Special Meeting**

Mrs. Burns asked for a motion to approve the minutes. Ms. Gerrard made a motion to approve the minutes. Mr. Struve seconded the motion. Mrs. Burns called for a roll call vote, unanimous yes, **Motion passed.**

### **ACTION ITEMS**

- A. **PowerSchool University:** Travel/Hotel accommodations for PowerSchool University in Anaheim, CA the week of June 26,2022. Procurement code requires approval for accommodations over \$215.00/night. Three staff members will be attending and hotel is \$244.00/night + tax. Motion made to approve sending three staff members to PowerSchool University in Anaheim, CA with hotel costs of \$244/night +tax.

Mrs. Burns asked for a motion to approve the Power School accommodations. Mr. Hamel made a motion and Mrs. Jensen seconded the motion. Mrs. Burns called for a roll call vote, unanimous yes, **Motion passed.**

- B. **K-12 Accounting Services Agreement:** FY23 budget and development of long-range Financial Plan. Administration will work with Vigil Group to complete the FY23 budget with The Vigil group because it is problematic to hire another group short-term to complete the FY23 budget.

Mrs. Burns asked for a motion to table the above mentioned accounting services agreement/plan. Ms. Gerrard made a motion and Mrs. Jensen seconded the motion. Mrs. Burns called for a roll call vote, unanimous yes, **Motion passed.**

### **CLOSED SESSION**

**PURSUANT TO SECTION 10-15-1 (H) (2), THE BOARD WILL MEET IN CLOSED SESSION TO DISCUSS LIMITED PERSONNEL MATTERS FOR THE PURPOSE OF THE HEAD ADMINISTRATOR COMPENSATION PACKAGE FY23.**

Mrs. Burns asked for a motion to go into closed session PURSUANT TO SECTION 10-15-1 (H) (2), THE BOARD WILL MEET IN CLOSED SESSION TO DISCUSS LIMITED PERSONNEL MATTERS FOR THE PURPOSE OF THE HEAD ADMINISTRATOR COMPENSATION PACKAGE FY23. Mrs. Jensen made the motion and Mr. Struve seconded the motion. Mrs. Burns called for a voice vote, unanimous yes. Chris Lutz was invited to join. **Motion passed.**

**TIME INTO CLOSED SESSION: 5:12 PM**

**TIME BACK FROM CLOSED SESSION: 5:52 PM**

Mrs. Burns asked for a motion to come out of closed session.

### **ACTION ITEMS OR NONE?**

Mrs. Burns asked for a motion to approve the Head administrators compensation package of \$114,500 for FY23. Mr. Hamel made a motion and Mr. Struve seconded the motion. Mrs. Burns called for a roll call vote, unanimous yes, **Motion passed.**

### **ADJOURNMENT**

The meeting adjourned at 5:54 pm. The next Governing Council Board Meeting is March 16, 2022 at 5:00 via Zoom platform.