

NORTHPOINT
CHARTER SCHOOL



Northpoint Charter School Governance Board

Officers	Members
Eileen Johnson, President Anthony Padilla, Vice President Deborah Burns, Secretary	Debra Jensen

Regular Meeting Notice & Agenda

Wednesday, October 16, 2024 at 5:02 pm

This public meeting will be held via Zoom

Meeting ID: 815 5196 0549

Passcode: 287675

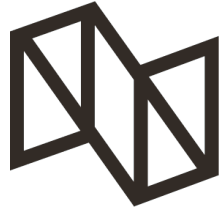
<https://us02web.zoom.us/j/81551960549?pwd=RQ7Rsbbs117yIMWTGGiCSLB76M21dW.1>

The Zoom meeting information was posted on the agenda to ensure public access.

Board Members Present	Board Members Absent	Also in Attendance	Public in Attendance
Eileen Johnson		Lisa Mora	
Anthony Padilla*		Denise Dixson	
Deborah Burns		Marie Bouma	
Debra Jensen		Sammi Marquez	
*Joined at 5:16 PM			

Minutes Recorded by: Deborah Burns

<p>Minutes Approved on _____</p> <p>President: _____</p> <p>Recorded by: _____</p>
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MINUTES FOR OCTOBER 16, 2024

AGENDA

1. Call to Order

a. Roll Call

The meeting was called to order by Ms. Johnson at 5:02. After roll call, all Board members were present except for Mr. Padilla.

b. Pledge of Allegiance

Ms. Johnson led the Board in the Pledge of Allegiance.

2. Adoption of the Agenda (Discussion/Action)

Ms. Johnson asked for any changes to the agenda. There were no requested changes. Ms. Johnson requested a motion to approve the Agenda and Mrs. Jensen made the motion to approve the Agenda. Mrs. Burns seconded the motion, and the motion was unanimously approved by roll call vote.

3. Public Comment (see process below)

Ms. Johnson noted that there were no members of the public present.

4. Consent Agenda (Discussion/Action)

a. Minutes from September 18, 2024 Meeting

b. Finance

i. Check Register

ii. Bank Reconciliation

Ms. Johnson asked if there were any changes requested to the Consent Agenda. No one had any changes. Ms. Johnson requested a motion to approve the Consent Agenda as presented. Mrs. Burns made the motion to approve the Consent Agenda and Mrs. Jensen seconded the motion. Ms. Burns took a roll call vote and motion passed unanimously.

5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda

Ms. Johnson noted no items were removed from the Consent Agenda.

6. Financial Management

- a. Finance Committee Report – Mrs. Burns reported that the Finance Committee met prior to the Board meeting and went over the detailed monthly reports with

Mrs. Mora, Ms. Bouma and Ms. Marquez. There was nothing to report at this time.

- b. Business Manager Report – Ms. Marquez provided a summary of the Financial Report provided to the Finance committee.
- c. Audit Committee Update – Mrs. Jensen reported that the Audit exit conference has been completed. Mrs. Mora indicated that the public announcement of the findings is expected in February 2025.
- d. Bathroom Remodel Project (Discussion/Action) - Mrs. Mora indicated that there are three options to remodel or refresh the school's bathroom facilities which are in need of attention. The options are: 1) a complete remodel of both student and adult facilities would be \$1.25 million, 2) a remodel of just student bathrooms with lower cost finishes would be \$966,000 and 3) a refresh of student bathrooms at \$507,000. After considerable discussion about school finances, HB33 and SB9 account balances, and input from the business manager, the Board decided to defer the remodel decision for potential construction in the summer of 2026. In addition, the Board favored pursuing an RFP process in 2025 to get competitive bids rather than relying on CES approved vendors. Given current enrollment levels and recent rebranding and marketing efforts, the Board wanted to have more time to see enrollment growth before deciding between the various options given that the school has recently rebranded and enhanced its recruiting efforts.

7. Academic Performance

- a. Academic Dean Report
 - i. Cognia Accreditation Update – Mrs. Dixon indicated the accreditation review is January 28, 2025 and will include Board members, staff, students and parents. Mrs. Dixon does not anticipate any issues in the accreditation process.
 - ii. Graduation Cohort Progress – Mrs. Dixon indicated that our cohorts indicate improvement over prior years and above state average graduation rates. For students with NCS for four years, the expected 4-year graduation rate is 94% versus students at NCS for only one year is 60%.
- b. Executive Director Report
 - i. Enrollment - Mrs. Mora indicated current enrollment is 143, down one student due to their move out of state. At this time, new enrollment will likely occur in January 2025.

- ii. Recruitment – Search engine optimization rankings have improved dramatically since the rebranding and new website. The first recruitment presentation for current 8th grade students is scheduled in November.
- iii. Fall NWEA Testing – Participation included all students but one. The Board discussed at length the results broken out by grade and subject.
- iv. Spring 2024 Testing – 100% participation led to 41% proficiency in English, up 12% from the prior year. In Math, proficiency improved from 10% last year to 11% this year. Science scores decreased from 55% in 2023 to 49% in 2024.
- v. School Business - Ms. Mora indicated that the Facilities Master Plan was submitted and approved.

8. Governance

- a. Academic Committee Report – Mrs. Jensen indicated there has not been a meeting since the resignation of Mrs. Parker.
- b. Consideration of New Governing Council Members (Discussion/Action)
There have been no new applications although there is a parent considering applying for the Board.
- c. Board Development
 - i. Five hours annually for returning members.
 - ii. PCSNM Annual Conference, Dec 12 for GC Returning Member Training \$550 for full conference, \$300 Thursday only.
 - iii. K12 Finance Training on 11/20/24 following the regular GC meeting.
Ms. Johnson requested that the Board members complete their training hours as soon as possible and let Mrs. Mora know if they would like to attend one or more days of the PCSNM Annual Conference so she can handle their registration.

9. Announcements/Governing Board Member Comments

10. Adjournment

- a. Next regular meeting is November 20, 2024 @ 5:00 pm via Zoom.
- b. Meeting adjourned at 6:15 PM.

Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or lmora@northpointcharter.com at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.

Public Comment Process

The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.

Members of the public who wish to speak at the Governance Board meeting are asked to join the meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.

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