

NORTHPOINT
CHARTER SCHOOL



Northpoint Charter School Governance Board

Officers	Members
Eileen Johnson, President Anthony Padilla, Vice President Deborah Burns, Secretary	Debra Jensen

Regular Meeting Notice & Agenda

Wednesday, November 20, 2024 at 5:00 pm

This public meeting will be held via Zoom

Meeting ID: 815 5196 0549

Passcode: 287675

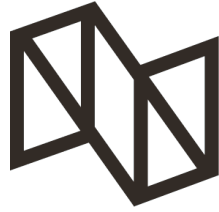
<https://us02web.zoom.us/j/81551960549?pwd=RQ7Rsbbs1I7yIMWTGGiCSLB76M21dW.1>

The Zoom meeting information was posted on the agenda to ensure public access.

Board Members Present	Board Members Absent	Also in Attendance	Public in Attendance
Eileen Johnson		Lisa Mora	Elysee Hodges
Anthony Padilla*		Sammi Marquez	
Deborah Burns		Marie Bouma	
Debra Jensen			
*Joined at 5:37 PM			

Minutes Recorded by: Deborah Burns

<p>Minutes Approved on _____</p> <p>President: _____</p> <p>Recorded by: _____</p>
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MINUTES FOR NOVEMBER 20, 2024

AGENDA

1. Call to Order

a. Roll Call

The meeting was called to order by Ms. Johnson at 5:02. After roll call, all Board members were present except for Mr. Padilla.

b. Pledge of Allegiance

Ms. Johnson led the Board in the Pledge of Allegiance.

2. Adoption of the Agenda (Discussion/Action)

Ms. Johnson asked for any changes to the agenda. There were no requested changes. Ms. Johnson requested a motion to approve the Agenda and Mrs. Jensen made the motion to approve the Agenda. Mrs. Burns seconded the motion, and the motion was unanimously approved by roll call vote.

3. Public Comment (see process below)

Ms. Johnson noted there were no requests for public comment.

4. Consent Agenda (Discussion/Action)

a. Minutes from October 16, 2024 Meeting

b. Finance

- i. BAR 531-000-2425-0003-T 24174 - Carl D Perkins Transfer
- ii. BAR 531-000-2425-0004-T 24190 - CSI Transfer
- iii. BAR 531-000-2425-0005-M 31600 - HB-33 Maintenance
- iv. BAR 531-000-2425-0007-M 24106 - IDEA-B Maintenance
- v. BAR 531-000-2425-0008-M 11000 - Operational Fund Maintenance
- vi. BAR 531-000-2425-00010-M 24101 - Title I Maintenance
- vii. 531-000-2425-0011-IB 31200 - Lease Assistance Initial Budget
\$117,039.00
- viii. Check Register
- ix. Bank Reconciliation

Ms. Johnson asked if there were any changes requested to the Consent Agenda. No one had any changes. Ms. Johnson requested a motion to approve the Consent Agenda as presented. Mrs. Jensen made the motion to approve the Consent Agenda and Mrs. Burns seconded the motion. Ms. Burns took a roll call vote and motion

passed unanimously.

5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda

Ms. Johnson noted no items were removed from the Consent Agenda.

6. Financial Management

- a. Finance Committee Report – Mrs. Burns reported that the Finance Committee met prior to the Board meeting and went over the detailed monthly reports with Mrs. Mora, Mrs. Bouma and Ms. Marquez. The Finance Committee discussed the current percentage of direct instruction expenditures vs. the PED's recommended levels and that the percentage will increase as student enrollment increases. In addition, the Finance Committee discussed planning for the budget process in early 2025. The Finance Committee also recommends detailed discussions on marketing expense focused on increasing student enrollment as well as opening up the recruitment discussion to consider a wider range of options to increase enrollment.
- b. Business Manager Report – Mrs. Bouma highlighted the receipt of the Lease award amount and Ms. Marquez explained the details on the Lease Assistance Initial Budget award and the basis for the calculation which takes into account NCS square footage, enrollment, and the current lease obligation on the building. The awards have been pretty consistent over recent years but the addition of enrollment to the formula provides NCS an opportunity to get higher awards if enrollment increases.

7. Academic Performance

- a. Academic Dean Report
 - i. Course Progress – As Mrs. Dixson was unable to attend, Mrs. Mora provided the data on course progress for the most recent reporting cycle which reflected a slight decline as expected given the change to math tests being done on paper rather than online. This slows down the testing process in favor of increasing testing integrity. The test is no longer multiple choice and requires students to complete written calculations on the paper for review by instructors. The Board also reviewed performance by subgroup which showed relatively consistent scores other than ELL which is largely newer students and is somewhat expected in a small population.
- b. Executive Director Report
 - i. Enrollment - Mrs. Mora indicated current enrollment is 145, up by two students from last month. At this time, there are several students considering new enrollment likely to occur in January 2025. There will be some students leaving in January due to relocation and seeking a different academic approach.

- ii. Recruitment – Mrs. Mora attended an enrollment best practices conference that validated our current recruiting approaches. There will be a follow up meeting with the recruiting firm on personalized suggestions and with our marketing firm about plans to enhance enrollment. Mrs. Mora also met with another group to review charter school enrollment marketing strategies and potential additions. The Board discussed participating in those meetings and considering other strategic options.
- iii. NM Vistas – Mrs. Mora indicated NM Vistas reporting came out last week and NCS retains the CSI Grad designation by less than half of one percent. Mrs. Mora expects to be exited next year based on the current trends. The current SAT scores reflect marked improvement in Reading and marginal improvement in Math. When comparing 11th grade averages, NCS students are outperforming in reading and are slightly underperforming in math but the scores show improvement in both. Students continue to outperform in science albeit by a smaller margin.
- iv. School Business – Mrs. Mora described McKee reports on SEO results indicate significant improvement in search engine results on a variety of search words. McKee continues to enhance the school’s digital marketing efforts. She reported positive feedback from the new gifted course and expected growth in gifted identification under the State’s expanded definitions and requirements.

8. Governance

- a. Academic Committee Report – Mrs. Jensen reported that the Committee has not met since Mrs. Parker resigned and needs to add another member to start meeting regularly to move forward with the initiatives previously discussed.
- b. Consideration of New Governing Council Members (Discussion/Action)
Mrs. Mora indicated that there are two new Board applications for review. The Board watched a zoom recording from Mrs. Berenberg as she was travelling and could not attend via Zoom. Mrs. Hodges spoke to the Board about her interest in joining the Governing Council. Upon recommendation by the Nominating Committee and discussion, Mrs. Burns moved to approve the addition of Mrs. Berenberg and Mrs. Hodges to the Governing Council effective immediately. Mrs. Jensen seconded the motion and the motion passed unanimously through a roll call vote.
- c. Board Development – Mrs. Mora reminded the Board of the following:
 - i. Five hours annually for returning members.
 - ii. PCSNM Annual Conference, Dec 12 for GC Returning Member

Training \$550 for full conference, \$300 Thursday only.

iii. K12 Finance Training will follow tonight's regular GC meeting.

Ms. Johnson requested that the Board members complete their training hours as soon as possible and Mrs. Mora indicated that the PCSNM registration is due by next week.

9. Announcements/Governing Board Member Comments

- a. Ms. Johnson indicated that a quorum will be present for finance training with K12 Accounting following the open meeting. No school business will be discussed, and no actions will be taken.

10. Adjournment

- a. Next regular meeting is December 18, 2024 @ 5:00 pm via Zoom.
- b. Meeting adjourned at 6:21 PM

Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or lmora@northpointcharter.com at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.

Public Comment Process

The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.

Members of the public who wish to speak at the Governance Board meeting are asked to join the meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.