

**NORTHPOINT**  
CHARTER SCHOOL



**Northpoint Charter School Governance Board**

<b>Officers</b>	<b>Members</b>
Eileen Johnson, President Anthony Padilla, Vice President Deborah Burns, Secretary	Lisa Berenberg Elysee Hodges Debra Jensen

**Regular Meeting Notice & Agenda**

Wednesday, December 18, 2024 at 5:00 pm

This public meeting will be held via Zoom

Meeting ID: 815 5196 0549

Passcode: 287675

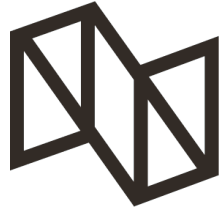
<https://us02web.zoom.us/j/81551960549?pwd=RQ7Rsbbs1I7yIMWTGGiCSLB76M21dW.1>

The Zoom meeting information was posted on the agenda to ensure public access.

<b>Board Members Present</b>	<b>Board Members Absent</b>	<b>Also in Attendance</b>	<b>Public in Attendance</b>
Eileen Johnson	Deborah Burns	Lisa Mora	
Anthony Padilla		Sammi Marquez	
Lisa Berenberg* left as meeting began and rejoined at 5:10		Marie Bouma	
Elysee Hodges			
Debra Jensen			

**Minutes Recorded by: Debra Jensen**

<p>Minutes Approved on _____</p> <p>President: _____</p> <p>Recorded by: _____</p>
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## **MINUTES FOR DECEMBER 18, 2024**

### **AGENDA**

#### **1. Call to Order at 5:02 pm**

a. Roll Call

Ms. Johnson called the meeting to order at 5:02 pm. After roll call, all Board members were present except Deborah Burns and Lisa Berenberg, who is expected to rejoin shortly.

b. Pledge of Allegiance

Ms. Johnson led the Board in the Pledge of Allegiance.

#### **2. Adoption of the Agenda (Discussion/Action)**

Ms. Johnson asked for any changes to the agenda. There were no requested changes, so Ms. Johnson asked for a motion to adopt the Agenda. Mr. Padilla made the motion to adopt the agenda as presented, and Mrs. Jensen seconded the motion. The motion was unanimously approved with a roll call vote by those present (Mrs. Berenberg absent at this time).

#### **3. Public Comment** (see process below)

a. Seeking stakeholder input on School Parent and Family Engagement Policy & Agreement and NM DASH 90-day plan

Ms. Johnson noted there were no members of the public present.

#### **4. Consent Agenda (Discussion/Action)**

a. Minutes from November 20, 2024 Meeting

b. Finance

i. Check Register

ii. Bank Reconciliation

Ms. Johnson asked if there were any changes requested to the Consent Agenda. No changes were requested. Ms. Johnson asked for a motion to approve the Consent Agenda as presented. Mrs. Jensen made a motion to adopt the consent agenda. Mr. Padilla seconded. Mrs. Jensen took a roll call vote and the motion passed unanimously by those present.

#### **5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda**

Ms. Johnson noted no items were removed from the Consent Agenda.

## 6. Financial Management

### a. Finance Committee Report

Ms. Johnson reported the Finance Committee met prior to the Board meeting and reviewed the detailed monthly reports. There were no items of concern, and the issue from last month regarding the number of months of liquidity was corrected.

### b. Business Manager Report

Mrs. Bouma reported there were no BARs, the liquidity statement was corrected, and the bank statements were reconciled.

\*Mrs. Bouma and Ms. Marquez left meeting

## 7. Academic Performance

### a. Executive Director Report - Mrs. Mora presented

- i. Enrollment-Current enrollment 143, 40-day count 144, 80-day count 145.
- ii. Recruitment-Campus tours in progress with 13 since October resulting in 6 enrollments (1 immediate disenrollment). 8<sup>th</sup> grade fliers will be distributed with no presentations given there have been no direct enrollments from prior presentations. Mrs. Mora reported a table has been reserved at the School Choice Fair in January, and she is trying to arrange a combined open house with Renaissance Academy in February. The GC offered assistance for the open house. Mrs. Mora met with a charter school leader who has had success improving enrollment by 45 students over 3 years. Most success seen using Google ads and social media. Mrs. Mora met with the company she recommended and is investigating their potential solutions and pricing. Mrs. Mora, Mrs. Dixson, and Mrs. Burns met on 12/16 with McKee to discuss changes in strategies to focus on recruitment. Mrs. Mora has another recruitment recommendation meeting scheduled with Grow Enrollment in January.
- iii. Cognia Accreditation Review 1/28/25-Mrs. Mora and Mrs. Dixson met with Cognia coach on 12/18. The virtual review will be held 1/28/2025, and they will need GC members and parents to attend. No more than 3 GC members in order to avoid a quorum. Mrs. Mora will send calendar invitations in January once the time is determined.
- iv. School Business-APS ended the longstanding MOU regarding credit recovery due to E-Academy filling this role. Will approach principals directly to present Northpoint as an option. APS policy is that students must use E-Academy for credit recovery unless they have prior approval from the principal to attend elsewhere.

## 8. Governance

### a. Title I School Parent and Family Engagement Policy & Agreement

(Discussion/Action)- Ms. Fox has reviewed and approved the policy and

recommends changing “district” to “LEA”. After discussion of the points and need for the policy, Ms. Johnson asked for a motion to approve the policy and Agreement. Mrs. Jensen made the motion, and Mr. Padilla seconded. Unanimous roll call vote, motion passed.

- b. Bullying Prevention Policy Updated Language (Discussion/Action) - Mrs. Mora described the language updates required for compliance with HB43 to include the term and definition for racialized aggression. After discussion, Ms. Johnson asked for a motion to approve the updated policy. Mr. Padilla made the motion, and Mrs. Jensen seconded. Unanimous roll call vote, motion passed.
- c. Student Handbook Updates (Discussion/Action) – Mrs. Mora highlighted the changes in the Student Handbook to include the new policies approved and update the student and parent expectations to align with the Title I School Parent Agreement. The name will change from Student Behavior Handbook to Student Handbook. After discussion, Ms. Johnson asked for a motion to approve the Student Handbook updates. Mrs. Jensen made the motion and Mrs. Hodges seconded. Unanimous roll call vote, motion passed.
- d. Lottery & Admission Policy Update (Discussion/Action) – Mrs. Mora explained the existing policy did not meet all PED requirements and reviewed proposed changes to section J.01 and J.02 of the Governing Board Policy Manual and internal procedures for the lottery and enrollment. New student applications open in January, and the lottery will be held in March. After discussion, Ms. Johnson asked for a motion to approve the Lottery and the Admission/Enrollment Policy updates as presented. Mrs. Jensen made the motion, and Mr. Padilla seconded. Unanimous roll call vote, motion passed.
- e. Board Development
  - i. Five hours annually for returning members.

## **9. Announcements/Governing Board Member Comments**

- a. Reminder the March GC meeting was moved from 3/19/25 to 3/26/25

. **Adjournment**-adjourned at 5:53 pm

Next regular meeting is January 15, 2024 @ 5:00 pm via Zoom

*Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or [lmora@northpointcharter.com](mailto:lmora@northpointcharter.com) at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.*

## **Public Comment Process**

*The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.*

*Members of the public who wish to speak at the Governance Board meeting are asked to join the*

*meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.*

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