

NORTHPOINT CHARTER SCHOOL

Title I School Parent and Family Engagement Policy

Purpose of Title I; Overview

Title I is a federal assistance program authorized by the Every Student Succeeds Act (ESSA) to provide additional funding to schools with a high percentage of economically disadvantaged children. These funds support educational resources and promote an equitable, high-quality education for all students. Each Title I school must develop a schoolwide program plan, and involve parents and families in program policy development, and in the development of the schoolwide program plan.

Program Model

As a state charter and the only LEA (Local Education Agency), Northpoint Charter School will request a waiver from NMPED to operate its own schoolwide program plan. The plan will be reviewed annually based on academic achievement from State assessments, short-cycle assessments, internal course completion data, stakeholder feedback, and other sources to determine effectiveness and revise as indicated.

All New Mexico public schools are required to develop a NM DASH 90-day Plan. Northpoint Charter School's 90-day plan also serves as the Title I required Schoolwide Program Plan.

Policy Development

Northpoint Charter School developed this School Parent and Family Engagement Policy jointly and in consultation with parents and family members, and the School's Governing Council adopted it on December 18, 2024. Parent and family member participation and input into the development of this policy occurred as follows:

All parents, students, and family members were invited to attend a minimum of two (2) open meetings where input on the policy was specifically requested. Meeting information was posted on the school's website, added to the School's event calendar, and hard copies were posted in high-traffic areas of the school at least three (3) business days before the meetings were held.

This policy is distributed to parents and family members of all students and the local community by posting on the school's website. Hard copies are available in the School's main office.

This School Parent and Family Engagement Policy will be reviewed with stakeholder feedback and updated at least annually to continue to address and meet the needs of students, parents, family members, and the School.

SECTION A: POLICY INVOLVEMENT

Northpoint Charter School will:

1. Convene an annual meeting no later than October of each academic year to which all parents and family members shall be invited and encouraged to attend, to inform parents and family members of the school's participation in Title I, the requirements of Title I, and the right of the parents and family members to be involved.
2. Offer a minimum of two (2) meetings per year at different days/times to allow for maximum stakeholder participation to collect parent and family involvement in policy development and implementation.
3. Involve parents and family members, in an organized, ongoing, and timely way, in the planning review, and improvement of the school's Title I program(s), including the school parent and family engagement policy, and the joint development of the Schoolwide Program Plan by providing a minimum of two (2) opportunities for input into the Title I Schoolwide Plan and budget and the School Parent and Family Engagement Policy. Title I funds may be used to facilitate parent and family involvement.
4. Provide parents and family members of all students:
 - a. Timely information about the school's Title I program(s) and budget through open meetings
 - b. A description and explanation of the curriculum in use at the School, the forms of academic assessment used to measure student progress, and the proficiency/achievement levels students are expected to meet, through individual parent/student/teacher conferences held at least twice annually
 - c. If requested by parents/ family members, the school will provide opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions regarding the education of their children. The school will respond to any suggestions as soon as reasonably possible. Requests can be made by contacting the School's Executive Director or Title I Coordinator.
 - d. If the school's Title I policy or plan is not satisfactory to the parents/ family members, comments on the plan may be submitted to the Executive Director or Title I Coordinator when the school makes the plan available to the State.

SECTION B: BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective engagement of parents and family members to build and develop a partnership among the school, parents/family, and the community to improve student academic achievement, Northpoint Charter School has established the following practices:

1. The school provides parents and family members with assistance in understanding the State's academic content standards, State and school-based assessments, and how to monitor their child's progress and work with educators to improve the academic

achievement of their child, through individual conferences with student/parent/teacher at least twice annually.

2. The school provides parents and family members with materials and training to help them work with their children to improve their children's academic achievement by providing access to online curriculum parent portals, grading platforms, regular progress updates, and parent engagement events.
3. The school provides staff with ongoing professional development and resources to support family engagement and effective communication/collaboration with parents/family members, in order to build connections between parent/family members and the School.
4. The school integrates the Title I School Parent and Family Engagement Policy with other programs and activities such as Parent Advisory Committees and Parent Universities to encourage and support parents and family members in more fully participating in the education of their children.
5. The school distributes information to parents and family members in a format and language that parents and family members can understand by providing information in a variety of methods, including sponsor teacher and/or administrative communication, posting on the school website, including events on the school calendar, and ensuring that staff have access to translation services as needed.

SECTION C: ACCESSIBILITY

Northpoint Charter School provides opportunities for the participation of all parents and family members, including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students. Information and school reports are provided in a format and language that parents and family members understand by ensuring that staff have access to translation services.

COMPACT

Northpoint Charter School and the parents and families of the students enrolled agree the responsibility for improved student achievement is shared by the student, parent and family members, teachers, and school administration. A strong partnership is essential to help students achieve high standards. The Compact is reviewed annually with stakeholder feedback for revisions and improvements during an open meeting.

NORTHPOINT CHARTER SCHOOL **SCHOOL PARENT COMPACT**

NOTE: Each school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA) must develop a written school-parent compact jointly with parents for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school's written parental involvement policy developed by the school and parents under section 1118(b) of the ESEA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

Northpoint Charter School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during the 2024-2025 school year.

School Responsibilities

Northpoint Charter School will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:
 - Maintain a respectful relationship with students and families.
 - Hold students accountable for high-quality academic work and appropriate behavior.
 - Provide access to the designated online curriculum platform available to students 24 hours a day, 7 days a week.
 - Provide in-person classes as determined by the administration.
 - Ensure licensed teachers are available during scheduled sessions to support students with the curriculum content.
 - Provide teachers with continued professional development and resources to ensure student wellness and academic growth.

- Provide opportunities for parent and family input on educational plans and discipline policies.
- Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:
 - During annual individual registration conferences held annually in August or upon enrollment.
 - During individual Next Step Plan conferences held in the spring of each year.
 - Additional conferences for attendance, academic progress, SAT Team Referrals, and/or IEPs will be scheduled as needed.
- Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
 - Progress reports from sponsor teachers at least bi-weekly and access to parent portals for online grading systems.
 - Short-cycle assessment results will be shared after each administration.
 - Timely notification of academic and/or behavioral concerns.
- Provide parents with reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:
 - Through regular progress updates.
 - Through email and phone calls on school days within a 24-hour response time (weekends and school holidays excluded).
 - By appointment within 3 school days for in-person conference requests.
- Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
 - Parents may observe on any regular school day after registration in NCS's visitor information system.
 - Parents may participate in chaperone opportunities for off-campus learning activities and/or after-school events.
 - Parents may volunteer for teacher assistance, guest speakers, or school tasks by appointment made through the student's sponsor teacher and/or administration.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Maintaining a respectful partnership with our sponsor teacher and school staff.
- Ensuring that my children are on time and attend according to their assigned daily schedule.
- Providing NCS with current emails, phone numbers, and emergency contacts to ensure the safety of my children.
- Being involved in my children's education by reviewing progress updates and attending parent meetings such as registration conferences, attendance meetings, IEPs, Next Step Plans, and SAT meetings.
- Communicating with the sponsor teacher regularly with questions and concerns regarding my children.
- Helping prepare my children for a successful day by providing breakfast before school begins and a water bottle daily.
- Attending, to the extent possible, policy advisory group meetings, such as the Parent Advisory Committee and Equity Council.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Maintain a respectful relationship with all school staff.
- Be on time daily and attend scheduled sessions.
- Maintain expected progress with all online and in-person coursework.
- Follow requirements for behavior and academics as outlined in the student handbook.
- Communicate with teachers, staff, and /or administration when I am struggling and need assistance.
- Communicate school information and notices received by me to my parents/guardians every day.