

NORTHPOINT
CHARTER SCHOOL



Northpoint Charter School Governance Board

Officers	Members
Eileen Johnson, President Anthony Padilla, Vice President Deborah Burns, Secretary	Lisa Berenberg Elysee Hodges Debra Jensen

Regular Meeting Notice & Agenda

Wednesday, February 19, 2025 at 5:00 pm

This public meeting will be held via Zoom

Meeting ID: 815 5196 0549

Passcode: 287675

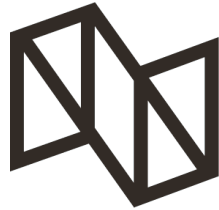
<https://us02web.zoom.us/j/81551960549?pwd=RQ7Rsbbs1I7yIMWTGGiCSLB76M21dW.1>

The Zoom meeting information was posted on the agenda to ensure public access.

Board Members Present	Board Members Absent	Also in Attendance	Public in Attendance
Eileen Johnson		Lisa Mora	
Anthony Padilla		Denise Dixson	
Deborah Burns		Marie Bouma	
Lisa Berenberg			
Elysee Hodges* arrived 5:04			
Debra Jensen			

Minutes Recorded by: Deborah Burns

	3/26/25
Minutes Approved on	_____
Signed by:	_____
President:	<i>Eileen Johnson</i>
Signed by:	_____
Recorded by:	<i>DEBORAH BURNS</i>



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MINUTES FOR FEBRUARY 19, 2025

AGENDA

1. Call to Order

a. Roll Call

Ms. Johnson called the meeting to order at 5:02 pm. After roll call, all Board members were present except Elysee Hodges.

b. Pledge of Allegiance

Ms. Johnson led the Board in the Pledge of Allegiance.

2. Adoption of the Agenda (Discussion/Action)

Ms. Johnson asked for any changes to the agenda. There were no requested changes, so Ms. Johnson asked for a motion to adopt the Agenda. Mrs. Jensen made the motion to approve the Agenda. Mr. Padilla seconded the motion, and the motion was unanimously approved by roll call vote.

3. Public Comment (see process below)

a. Seeking stakeholder input on the 2025-2026 Academic Calendar, 2025-2026 School Budget, Graduation Requirements, and the Gifted Education Plan.

Ms. Johnson noted that there are no members of the public present.

4. Consent Agenda (Discussion/Action)

a. Minutes from January 15, 2024, Meeting

b. Finance

i. BAR 531-000-2425-0013-I - 31600 Capital Improvements HB33
\$306,434.00

ii. BAR 531-000-2425-0014-I - 31701 Capital Improvements SB9
\$225,636.00

iii. BAR 531-000-2425-0015-I – 27109 Instructional Materials \$16.00

iv. BAR 521-000-2425-0016-I – 23000 Non Instructional Support
\$6,609.00

v. BAR 531-000-2425-0017-IB – 28221 Kitchen Infrastructure Grant
\$200,000.00

vi. Check Register

vii. Bank Reconciliation

Ms. Johnson asked if there were any changes requested to the Consent Agenda. No one had any changes. Ms. Johnson requested a motion to approve

the Consent Agenda as presented. Mr. Padilla made the motion to approve the Consent Agenda and Mrs. Burns seconded the motion. Ms. Burns took a roll call vote and motion passed unanimously.

5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda

Ms. Johnson noted no items were removed from the Consent Agenda.

6. Financial Management

a. Finance Committee Report

Ms. Johnson reported that the Finance Committee met prior to the GC meeting and went over the financial reports and found nothing out of the ordinary worth noting at this time. Mrs. Burns mentioned that the Finance Committee is monitoring our cash cushion and percentage of expenditures being spent on direct instruction.

Mrs. Burns noted that the NCS checking account balance as of 1/31/2025 was \$1,956,405.22 and the savings account balance as of the same date was \$1,021,439.86.

b. Business Manager Report - Mrs. Bouma highlighted that the budget is stated to be due on April 15, 2025, but is likely to get moved to May 2025.

c. P-card and Additional Bank Account (Discussion/Action)

Ms. Johnson explained initial discussions about obtaining a credit card or purchase card to address the need for paying for school expenses that do not accept purchase orders. Ms. Mora will be outlining the options next month for Board consideration and approval.

7. Academic Performance

a. Academic Dean Report

i. Course Progress Report – For all students, 76% of courses are on track for completion which is substantially higher than last semester and this semester last year. Subgroups are also performing well except for ELL students. Remote students are leading the in-person students which is typical for this point in the semester. New students are lagging at 67% which is not unusual for their first semester. Staff is particularly focused on the 5 ELL students that are lagging at 44% currently.

ii. Cognition Accreditation Update – Ms. Dixon provided an overview of the annual review that occurred in January. Takeaways from their feedback was that they applauded the sponsor teacher program that provides an adult advocate for each student and family outreach efforts by the school. Opportunities for improvement included professional development for staff focused on the schools goals and more interactive instruction to supplement the online learning platform.

- iii. Dual enrollment data –62% of the senior class took advantage of dual enrollment, 30% of the seniors earned credit for 5+ classes through dual credit with 12% earned 48 or more college credit hours.

b. Executive Director Report

- i. Enrollment- Mrs. Mora indicated current enrollment is 142, up 1 from last month after disenrolling one student due to lack of attendance. There is a lot of new semester activity and preparation for spring applications and the March 2025 lottery.
- ii. Recruitment - Mrs. Mora shared that she and Mrs. Burns met with the McKee team to follow up meeting to the recruitment campaign. McKee was very complimentary of Lisa's in person efforts in giving student tours and onboarding students. We are currently testing the social media algorithm within the current McKee contract. There will be a new student Open House on March 1, and some charter middle schools are now calling Lisa to invite her to their respective school fairs. Mrs. Mora is also speaking to other marketing firms and validating that our focus on digital advertising is the most cost-effective way to attract new enrollments. The Governing Council asked some questions about McKee's process and strategy for growing enrollment for next year.
- iii. School Business
 - 1. Winter NWEA Results – Mrs. Mora reported on the short cycle assessment which included all currently enrolled students. There is evidence of improvement in math scores while reading was slightly lower. Forty-four percent of students were either at proficiency or met their growth goals.
 - 2. Charter Schools Division Site Visit on 3/31 – The meeting will be held on March 31st with in person meeting with GC members scheduled for 10:15 – 11 am.
 - 3. Graduation requirements – There are new graduation requirements approved by the PED that will need to be considered for school graduation policy going forward. Staff are working on a graduate profile to present for stakeholder feedback.

8. Governance

- a. Title IX Policy – revert to 2020 policy (Discussion/Action) Mrs. Mora went over recommended updates to this policy because a judge has blocked the changes made in 2024. Ms. Johnson asked for to revert to the 2020 policy. Mr. Padilla

made the motion to revert to the 2020 policy, Mrs. Jensen seconded the motion, and the motion was unanimously approved by roll call vote.

- b. Student Handbook Updates (Discussion/Action) Mrs. Mora summarized a variety of updates recommended by PED resources.

Ms. Johnson asked for a motion to adopt the proposed updates. Mr. Padilla made the motion, Mrs. Jensen seconded the motion, and the motion was unanimously approved by roll call vote.

- c. Employee Handbook Updates (Discussion/Action) Mrs. Mora explained updates to the employee handbook being made to correspond to changes to the student handbook.

Ms. Johnson asked for a motion to make the recommended updates. Mrs. Jensen made the motion, Mr. Padilla seconded the motion, and the motion was unanimously approved by roll call vote.

- d. Board Development

- i. Five hours annually for returning members.

- ii. Current hours for members – Mrs. Mora summarized remaining courses to be completed by some GC members by May 31, 2025.

- e. Closed Session - Pursuant to section 10-15-1(H)(2), NMSA 1978, the Governance Council will meet in closed session to discuss limited personnel matters relating to the Executive Director annual evaluation.

Ms. Johnson requested a motion to go into a Closed Session. Mr. Padilla made motion to go into the proposed closed session pursuant to section 10-15-1(H)(2), NMSA 1978, the Governance Council will meet in closed session to discuss limited personnel matters relating to the Executive Director annual evaluation. Mrs. Jensen seconded the motion and the motion passed unanimously. Mrs. Mora will be invited to join the closed session after GC discussion.

The Governing Council went into closed session at 6:18 PM and came out of closed session at 8:36 PM. Ms. Johnson indicated that no other items were discussed and no action was taken.

9. Announcements/Governing Board Member Comments

- a. Reminder the March GC meeting was moved from 3/19/25 to 3/26/25.

. Adjournment

Next regular meeting is March 26, 2025 @ 5:00 pm via Zoom.

The meeting was adjourned at 8:37 PM.

Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or lmora@northpointcharter.com at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.

Public Comment Process

The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.

Members of the public who wish to speak at the Governance Board meeting are asked to join the meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.