

**NORTHPOINT**  
CHARTER SCHOOL



## Northpoint Charter School Governance Council

| Officers   | Members                        |
|--|--------------------------------|
| Eileen Johnson, President<br>Anthony Padilla, Vice President<br>Elysee Hodges, Secretary | Lisa Berenberg<br>Debra Jensen |

**Regular Meeting Notice & Agenda**  
Wednesday, April 30, 2025 at 5:00 pm  
This public meeting will be held via Zoom  
Meeting ID: 815 5196 0549  
Passcode: 287675

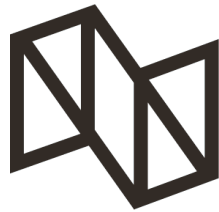
<https://us02web.zoom.us/j/81551960549?pwd=RQ7Rsbbs1I7yIMWTGGiCSLB76M21dW.1>

The Zoom meeting information was posted on the agenda to ensure public access.

| Board Members Present | Board Members Absent | Also in Attendance | Public in Attendance |
|-----------------------|----------------------|--------------------|----------------------|
| Eileen Johnson        | Elysee Hodges        | Lisa Mora          |                      |
| Anthony Padilla       |                      | Marie Bouma        |                      |
| Lisa Berenberg        |                      | Sammi Marquez      |                      |
| Debra Jensen          |                      | Jillian O'Brien    |                      |
|                       |                      |                    |                      |
|                       |                      |                    |                      |

**Minutes Recorded by: Lisa Berenberg**

|                                    |                       |
|------------------------------------|-----------------------|
| Minutes Approved on <u>5/21/25</u> |                       |
| Signed by:                         | <u>Eileen Johnson</u> |
| President:                         | <u>Eileen Johnson</u> |
| Recorded by:                       | <u>Elysee Hodges</u>  |



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## **MINUTES FOR APRIL 30, 2025**

### **AGENDA**

#### **1. Call to Order**

##### **a. Roll Call**

Ms. Johnson called the meeting to order at 5:03 pm. After roll call, all Board members were present, except Elysee Hodges.

##### **b. Pledge of Allegiance**

Ms. Johnson led the Board in the Pledge of Allegiance.

#### **2. Adoption of the Agenda (Discussion/Action)**

Ms. Johnson asked for any changes to the agenda. There were no requested changes, so Ms. Johnson asked for a motion to adopt the Agenda. Mr. Padilla made the motion to approve the Agenda. Mrs. Jensen seconded the motion, and the motion was unanimously approved by roll call vote.

#### **3. Public Comment (see process below)**

##### **a. Seeking stakeholder input on the School Budget, Graduate Profile, Graduation Requirements, and Title I, II, IV and IDEA-B applications**

Ms. Johnson noted that there are no members of the public present.

#### **4. Consent Agenda (Discussion/Action)**

##### **a. Minutes from March 26, 2025 Meeting**

##### **b. Finance**

- i. BAR 531-000-2425-0018-I 11000 - Operational Increase \$473,588.00
- ii. BAR 531-000-2425-0019-D 11000 - Operational Decrease (\$231.22)
- iii. Check Register
- iv. Bank Reconciliation

Ms. Johnson asked if there were any changes requested to the Consent Agenda. No one had any changes. Ms. Johnson requested a motion to approve the Consent Agenda as presented. Mr. Padilla made the motion to approve the Consent Agenda and Mrs. Jensen seconded the motion. Mrs. Berenberg took a roll-call vote and motion passed unanimously.

#### **5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda**

Ms. Johnson noted no items were removed from the Consent Agenda.

## 6. Financial Management

- a. Finance Committee Report – The board was informed that there has been talk of NMPED doing a “sweep” of public school excess funds. This action would have to be approved by the state legislature. There was a significant amount of discussion among the board about how this would affect NCS. Currently we have about 9 months of liquidity and the expectation would be that would drop to 2-3 months of liquidity if the NMPED is permitted to do the sweep. The only action currently planned to prepare for a sweep is that the teachers will be paid out by 30 June instead of 3 payments over July-August.
- b. Business Manager Report – 2 BARS were noted, and that audited cash may be more than estimated.
- c. Vendor Contracts over 20K (Discussion/Action)
  - i. Veteran Brothers – Parking Lot Resurface/Restripe was discussed. Ms. Johnson requested a motion to approve resurfacing the parking lot allowing a 20% variance from the \$27K bid. A motion was made by Mr. Padilla and seconded by Mrs. Jensen to approve resurfacing the parking lot allowing a 20% variance from the \$27K bid. Mrs. Berenberg took a roll-call vote and the motion passed unanimously.
- d. FY26 Calendar (Discussion/Action): The calendar was presented and reviewed. Ms. Johnson requested a motion to approve the FY26 Calendar as presented. Mr. Padilla made a motion to accept the calendar and Mrs. Jensen seconded the motion. Mrs. Berenberg took a roll-call vote and the motion passed unanimously.
- e. FY26 Salary Scales (Discussion/Action): The Salary Scales were presented and reviewed. Ms. Johnson requested a motion to approve the Salary Scales as presented. Mrs. Jensen made a motion to accept the Salary Scales and Mr. Padilla seconded the motion. Mrs. Berenberg took a roll-call vote and the motion passed unanimously.
- f. FY26 Budget (Discussion/Action): The budget was presented and there was a brief discussion about the at risk funding drop. Ms. Johnson requested a motion conditionally approve the FY26 Budget pending final approval by the PED with possible budget changes. Mrs. Jensen made a motion to conditionally approve the FY26 Budget pending final approval by the PED with possible budget changes. Mr. Padilla seconded the motion and Mrs. Berenberg took a roll-call vote and the motion passed unanimously.
- g. Inventory Disposal (Discussion/Action): The inventory disposal list was reviewed. Ms. Johnson requested a motion to approve the Inventory Disposal List as presented. Mr. Padilla made a motion to accept the Inventory Disposal and Mrs. Jensen seconded the motion. Mrs. Berenberg took a roll-call vote and

the motion passed unanimously.

- h. Authorized Purchasing/Credit Card Users (Discussion/Action): It was proposed that Lisa Mora and Denise Dixson be approved credit card users. Ms. Johnson requested a motion to approve the Credit Card Users as presented. Mrs. Jensen made a motion to accept Lisa Mora and Denise Dixson as credit card users, and Mr. Padilla seconded the motion. Mrs. Berenberg took a roll-call vote and the motion passed unanimously.

## **7. Academic Performance**

- a. Academic Dean Report
  - i. Course Progress Update – Mrs. Dixson was unable to attend, so Mrs. Mora reviewed student course progress data.
- b. Executive Director Report
  - i. Enrollment – Mrs. Mora reported that enrollment holding steady at 142.
  - ii. Recruitment – Mrs. Mora reported that our Google ads continue to show success, with increases in ranking for key word searches. There is an increase in tour requests and an increase in applications. There will be a lot of application activity over the summer so actual numbers will be presented at the July and August meetings, but it looks like NCS will replace the 32 graduating seniors.
  - iii. School Business
    - 1. Site Visit Report: the draft Site Visit Report was briefly discussed, with Mrs. Mora noting that the items marked “More Data Needed; No Issues Identified” will be completed at the close of the school year before final ratings are released.
    - 2. Graduation Rate – 2024: Mrs. Mora stated that the 2023 graduation rate was 71.9% and the 2024 graduation rate was 62.16%. Internal calculations equated to 3 students not graduating in 4 years. Because of our small size, even a single student can noticeably affect the rate.
    - 3. Staffing Update: Mrs. Mora reported that all the NCS staff will be returning, though one will drop to part time, and one EA will become a teacher, so there will be one EA opening.
    - 4. Professional Development - Mrs. Mora noted that the final data coaching session for NWEA review will be held on May 9.

## **8. Governance**

a. Governing Council By-Laws (Discussion/Action)

- i. PEC required updates to address membership falling below 5. Ms. Johnson requested a motion to approve the Governing Council By-law updates as presented. Mr. Padilla made a motion to accept the Governing Council By-Laws as presented and Mrs. Jensen seconded the motion. Mrs. Berenberg took a roll-call vote and the motion passed unanimously.

b. Governing Council Policy Manual (Discussion/Action)

- i. PEC required updates to address membership falling below 5. The wording matches that used in the By-Laws.
- ii. Update officer role descriptions were presented.
- iii. Child Find Policy – Mrs. O'Brien presented a summary of the Child Find policy and answered a few questions satisfactorily.

Ms. Johnson requested a motion to approve the Governing Council Policy Manual updates as presented. Mr. Padilla made a motion to accept the Governing Council Policy Manual updates as presented and Mrs. Jensen seconded the motion. Mrs. Berenberg took a roll-call vote and the motion passed unanimously.

- c. Graduate Profile (Discussion/Action): Mrs. Mora discussed the process that developed the Graduate Profile and all member of the GB were impressed with the product and thanked Mrs. Mora and her team for the effort. Ms. Johnson requested a motion to approve the Graduate Profile as presented. Mrs. Jensen made a motion to accept the Graduate Profile and Mr. Padilla seconded the motion. Mrs. Berenberg took a roll-call vote and the motion passed unanimously.

- d. Graduation Requirements for cohort 2029 and beyond (Discussion/Action) – There were significant board discussion on the Graduation Requirements for 2029 cohort concerning whether to make Financial Literacy a required Math class at NCS. An action was given to Mrs. Mora to ask the NCS Math teachers for the pros and cons with making Financial Literacy a required class, and also addressing the possible view of college admissions on a "Financial Literacy" class on a student transcript. No action was taken on the graduation requirements and the topic was tabled until the next GC Meeting.

- e. Consideration of PED response letter to OCR re: Title VI and request for LEA response (Discussion/Action) – Discussions on this topic had to be done at a very high level in order not to breach attorney-client privilege rules. This item was tabled to allow GB members to consider the options further.

f. GC Development

- i. Current training status – All NCS Governing Council training is complete.

- ii. PED Charter Conference June 10-11 – discussed that FY26 training hours can be obtained by attendance at select sessions of this conference.
- g. Graduation on 5/16/25 – Graduation ceremony will be held at Albuquerque Little Theater on 16 May at 2:00. Anthony Padilla volunteered to represent the board to formally accept the graduating class. This means that 3 members of the board will be present at graduation, representing a quorum. Mrs. Mora will post a notice noting that even though a quorum will be present, no board business will be discussed.

## **9. Announcements/Governing Council Member Comments - None**

**Adjournment** – The meeting was adjourned at 7:24 pm  
Next regular meeting is May 21, 2025 @ 5:00 pm via Zoom

*Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or [lmora@northpointcharter.com](mailto:lmora@northpointcharter.com) at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.*

### **Public Comment Process**

*The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.*

*Members of the public who wish to speak at the Governance Board meeting are asked to join the meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.*