

**NORTHPOINT**  
CHARTER SCHOOL



## Northpoint Charter School Governance Council

Officers	Members
Eileen Johnson, President Anthony Padilla, Vice President Elysee Hodges, Secretary	Lisa Berenberg Debra Jensen

### Regular Meeting Notice & Agenda

Wednesday, August 20, 2025 at 5:00 pm

This public meeting will be held via Zoom

Meeting ID: 893 9602 7749

Passcode: 551696

<https://us02web.zoom.us/j/89396027749?pwd=YLsdLHQwiXBQsd0fl5UgrBmRepH4of.1>

The Zoom meeting information was posted on the agenda to ensure public access.

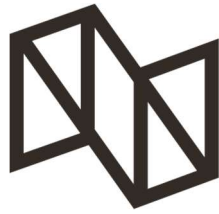
Board Members Present	Board Members Absent	Also in Attendance	Public in Attendance
Eileen Johnson	Elysee Hodges	Lisa Mora	Lucille Jauregui-Perez
Anthony Padilla		Marie Bouma	
Lisa Berenberg		Denise Dixon	
Debra Jensen			

**Minutes Recorded by: Lisa Berenberg**

Minutes Approved on \_\_\_\_\_

President: \_\_\_\_\_

Recorded by: \_\_\_\_\_



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## **MINUTES FOR AUGUST 20, 2025**

### **1. Call to Order**

#### **a. Roll Call**

Ms. Johnson called the meeting to order at 5:01 pm. After roll call, all Board members were present, except Elysee Hodges.

#### **b. Pledge of Allegiance**

Ms. Johnson led the Board in the Pledge of Allegiance.

### **2. Adoption of the Agenda (Discussion/Action)**

Mrs. Johnson asked if there were any requested changes to the agenda, and there were none. Mr. Padilla made a motion to adopt the agenda, and Mrs. Berenberg seconded the motion. Motion was unanimously approved by roll call vote.

### **3. Public Comment** (see process below)

#### **a. Seeking stakeholder input for the 25-26 Lease Assistance Application, 25-26 NM-DASH annual plan, and the Fall 90-Day DASH Plan**

There were no comments by members of the public present.

### **4. Consent Agenda (Discussion/Action)**

#### **a. Minutes from July 16, 2025 Meeting**

#### **b. Finance**

##### **i. Check Register**

##### **ii. Bank Reconciliation**

Ms. Johnson asked if there were any requested changes to the consent agenda, and there were none. Mrs. Jensen made a motion to approve the consent agenda, and Mr. Padilla seconded the motion. Motion was unanimously approved by roll call vote.

### **5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda**

No items were removed from the consent agenda.

### **6. Financial Management**

#### **a. Finance Committee Report**

The finance committee met at 4:15 today and reviewed the documents in detail. Ms. Bouma stated that all Board members would be receiving a Conflict of Interest form that will need to be signed and returned for inclusion in the audit package, which is scheduled to be sent on 1 September 2025.

b. Business Manager Report

Mrs. Bouma reported that since this is the beginning of the school year there is nothing significant to report. There were no matters of concern.

**7. Academic Performance**

a. Academic Dean Report

- i. Smart Lab Certifications – Mrs. Dixon reviewed the Certification offerings in Smart Lab for FY26 and noted that 18 students were enrolled in the Certificate Programs versus 4 last year.
- ii. CTE Grant Funding – Mrs. Dixon reviewed the CTE Grant budget for FY26 which includes ~\$88K from the state and ~\$15K from Federal and will be used to purchase new laser engravers, 3D printers, Drones, material for the Robotics and STEM Teams and teacher training.

b. Executive Director Report

- i. Accreditation Status – Mrs. Mora reviewed the Accreditation status from PED, noting that NCS was accredited and explained the 3 areas the school was rated partially out of compliance and action plans to correct those ratings.
- ii. Enrollment – Current enrollment is 141 with new tours and applications ongoing.
- iii. Recruitment –
  1. McKee Wallwork continues to run ads and reports impressive results with website traffic.
  2. Traffic source analysis indicates good progress for the transition to the new brand and high engagement rates for organic social traffic.
  3. NCS will be partnering with RACS to hold a Community Involvement Night on Friday 12 September from 5:00 – 7:00 pm. There will be food trucks, military recruiters, Library representatives, CABQ Aquatics Club, a car show, and several more activities in the planning stages.
- iv. School Business
  1. Capital Outlay Award – Intercom - The school received the award letter for the requested Capital Outlay project to install an intercom system and if there are remaining funds, complete upgrades to the HVAC.
  2. Edgenuity Upgrades – On-demand tutoring has been enabled, allowing access right inside instruction without secondary sign-ins. A suggestion was made to make an announcement in Main Lab so that all students understand what the new “button” is for.

**8. Governance**

a. Employee Handbook Updates (Discussion/Action)

After a brief discussion, Ms. Johnson asked for a motion to approve the Employee Handbook Updates. Mr. Padilla made the motion, and Mrs. Jensen seconded it. Motion was unanimously approved by roll call vote.

b. Lunch Service MOU with Renaissance Academy (Discussion/Action)

After a brief discussion, Ms. Johnson asked for a motion to approve the Lunch Service MOU with Renaissance Academy. Mrs. Jensen made the motion, and Mr. Padilla seconded it. Motion was unanimously approved by roll call vote.

c. NM DASH Annual and Fall 90-Day Plan (Discussion/Action)

Mrs. Mora reviewed the NM Dash Annual Plan and Fall 90-Day Plan. After a brief discussion, Ms. Johnson asked for a motion to approve the NM DASH Annual and Fall 90 Day Plan. Mr. Padilla made the motion, and Mrs. Jensen seconded it. Motion was unanimously approved by roll call vote.

d. Governing Council Development

- i. Prorating Guidelines – The Governing Council reviewed the CSD guidelines to prorate training hours for all GC members.
- ii. Training hours and opportunities – The CSD training schedule has been shared with all GC members.
- iii. Finance Training with K12 scheduled 9/17/25 – Training will follow the GC meeting and fulfills the Fiscal Understanding requirement.

## 9. Announcements/Governing Council Member Comments

There were no comments or announcements.

## . Adjournment

The meeting was adjourned at 5:52pm. The next regular meeting is September 17, 2025 @ 5:00 pm via Zoom.

*Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or [lmora@northpointcharter.com](mailto:lmora@northpointcharter.com) at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.*

## Public Comment Process

*The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.*

*Members of the public who wish to speak at the Governance Board meeting are asked to join the meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.*