

**NORTHPOINT**  
CHARTER SCHOOL



## Northpoint Charter School Governance Council

| Officers                                                                                 | Members                        |
|------------------------------------------------------------------------------------------|--------------------------------|
| Eileen Johnson, President<br>Anthony Padilla, Vice President<br>Elysee Hodges, Secretary | Lisa Berenberg<br>Debra Jensen |

### Regular Meeting Notice & Agenda

Wednesday, October 15, 2025 at 5:00 pm

This public meeting will be held via Zoom

Meeting ID: 893 9602 7749

Passcode: 551696

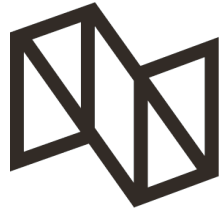
<https://us02web.zoom.us/j/89396027749?pwd=YLsdLHQwiXBQsd0fl5UgrBmRepH4of.1>

The Zoom meeting information was posted on the agenda to ensure public access.

| Board Members Present | Board Members Absent | Also in Attendance | Public in Attendance |
|-----------------------|----------------------|--------------------|----------------------|
| Eileen Johnson        | Elysee Hodges        | Lisa Mora          |                      |
| Anthony Padilla       |                      | Marie Bouma        |                      |
| Lisa Berenberg        |                      |                    |                      |
| Debra Jensen          |                      |                    |                      |
|                       |                      |                    |                      |
|                       |                      |                    |                      |

### Minutes Recorded by: Lisa Berenberg

|                                          |                       |
|------------------------------------------|-----------------------|
| Minutes Approved on _____ 11/19/25 _____ |                       |
| Signed by:                               | _____                 |
| President:                               | <i>Eileen Johnson</i> |
| Signed by:                               | _____                 |
| Recorded by:                             | <i>Lisa Berenberg</i> |



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## **MINUTES FOR OCTOBER 15, 2025**

### **1. Call to Order**

#### **a. Roll Call**

Ms. Johnson called the meeting to order at 5:01 pm. After roll call, all Board members were present, except Elysee Hodges.

#### **b. Pledge of Allegiance**

Ms. Johnson led the Board in the Pledge of Allegiance.

### **2. Adoption of the Agenda (Discussion/Action)**

Ms. Johnson asked if there were any requested changes to the agenda, and there were none. Mrs. Jensen made a motion to adopt the agenda, and Mr. Padilla seconded the motion. Motion was unanimously approved by roll call vote.

### **3. Public Comment** (see process below)

#### **a. Seeking stakeholder input for the 25-26 Attendance Improvement Plan & Black Education Plan**

There were no members of the public present.

### **4. Consent Agenda (Discussion/Action)**

#### **a. Minutes from September 17, 2025 Meeting**

#### **b. Finance**

##### **i. BAR 531-000-2526-0002-T 11000 - Operational Transfer**

##### **ii. Check Register**

##### **iii. Bank Reconciliation**

Ms. Johnson asked if there were any requested changes to the consent agenda, and there were none. Mr. Padilla made a motion to approve the consent agenda, and Mrs. Jensen seconded the motion. Motion was unanimously approved by roll call vote.

### **5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda**

No items were removed from the consent agenda.

### **6. Financial Management**

#### **a. Finance Committee Report**

The finance committee met at 4:15 today and reviewed the documents in detail. There were no items of concern. It was noted that a quote has been requested for a bathroom remodel and new computers are being purchased for the staff.

#### **b. Business Manager Report**

Mrs. Bouma reported no concerns from the Business Manager.

a. Audit Committee Update

Mrs. Jensen reported the audit committee met on October 2. The audit is progressing, all requested materials have been received, and there are no items of concern.

**7. Academic Performance**

a. Executive Director Report

- i. Enrollment – Current enrollment is 144. The 40-day count was 143. Mr. Padilla initiated a discussion on the fact that the school seems to be holding steady on enrollment despite marketing efforts. The conclusion is that our hybrid instructional style serves a “niche” market, and we need to acknowledge that it is not for every student. Also discussed was how long to continue to engage McKee, and Mrs. Mora noted that our contract has an “out” clause with 30-day notification. No action will be taken at this time.

ii. Recruitment

1. McKee reports less traffic but a higher conversion rate than anticipated.
  - a. Up in views across nearly all areas, 104% increase to Student Application page
  - b. Paid search overview – good site traffic with an engaged, high-intent audience
  - c. Strong brand awareness
  - d. Enrolled 55 new students this year, exceeding the goal of 47.
  - e. September tours had a 50% enrollment rate
2. School Choice Fair on Saturday, Jan 24
  - a. Will follow with an open house either 1/31 or 2/7
3. Niche – met to review school traffic; comparison school results do not justify the added cost for a paid account

iii. School Business

1. Mrs. Mora summarized the CSI BOY Monitoring Visit held on 10/8 and the 4 school systems identified by their team for focus this year.
2. Mrs. Mora reported the meal program has been well received, currently serving 12-20% of the student body (25% on pizza day)
3. Tech upgrades – ordered new staff devices
4. PEC Support Grant – up to \$10K – Mrs. Mora shared the staff have identified a need for smaller engagement supports and the application will focus on those items

**8. Governance**

a. Attendance Improvement Plan (Discussion/Action)

Mrs. Mora reviewed the Attendance Improvement Plan components. After discussion, Ms. Johnson asked for a motion to approve the Attendance Improvement Plan. Mr. Padilla made the motion, and Mrs. Jensen seconded it. Motion was unanimously approved by roll call vote.

b. Student Handbook Updates (Discussion/Action)

- i. Academic & Activity Letter Policy
- ii. Water Safety Policy

Mrs. Mora reviewed the proposed letter policies and new water safety guidance for inclusion in the student handbook. Concerning the letter policy, it was agreed to add two requirements contained in the STEM team section to the Sports team section for consistency. Concerning the Water Safety Policy, it was noted that two areas may be in conflict with local and/or State laws, so a statement was added to the water policy to "Refer to your local city/county/state code requirements and regulations". Ms. Johnson asked for a motion to approve the new policies for the student handbook. Mr. Padilla made the motion, and Mrs. Jensen seconded it. Motion was unanimously approved by roll call vote.

c. Academic Committee Update

Mrs. Berenberg shared the Academic Committee update to analyze potential NWEA trends by grade level. Analysis of the 2024-2025 data showed that there is no trend in students' scores as they year progresses and that the high score achieved by any individual student is approximately equally split between BOY, MOY and EOY. Also, there is only a very weak correlation between time spent on the test and resultant percentile.

d. Governing Council Development

- i. PCSNM Conference Dec 11-12
- ii. Review current training hours

Ms. Johnson reviewed current training hours for each member and opportunities to complete training. Mr. Padilla and Mrs. Berenberg expressed an intent to attend the PCSNM Conference on 11-12 Dec 2025, and Mrs. Mora will begin processing POs for the attendance fee.

**9. Announcements/Governing Council Member Comments**

There were no comments or announcements.

**. Adjournment**

The meeting was adjourned at 6:44 pm. The next regular meeting is November 19, 2025 @ 5:00 pm via Zoom.

*Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or [lmora@northpointcharter.com](mailto:lmora@northpointcharter.com) at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.*

**Public Comment Process**

*The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.*

*Members of the public who wish to speak at the Governance Board meeting are asked to join the*

*meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.*