

**NORTHPOINT**  
CHARTER SCHOOL



## Northpoint Charter School Governance Council

Officers	Members
Eileen Johnson, President Anthony Padilla, Vice President Lisa Berenberg, Secretary	Adele Doser Sarah Fredrickson Debra Jensen <u>Sarah Menicucci</u>

### Regular Meeting Notice & Agenda

Wednesday, December 17, 2025 at 5:00 pm

This public meeting will be held via Zoom

Meeting ID: 893 9602 7749

Passcode: 551696

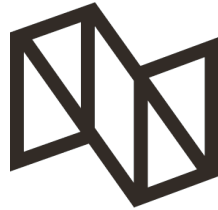
<https://us02web.zoom.us/j/89396027749?pwd=YLsdLHQwiXBQsd0fl5UgrBmRepH4of.1>

The Zoom meeting information was posted on the agenda to ensure public access.

Board Members Present	Board Members Absent	Also in Attendance	Public in Attendance
Eileen Johnson	Sarah Fredrickson	Lisa Mora	
Anthony Padilla		Marie Bouma	
Lisa Berenberg			
Adele Doser			
Debra Jensen			
Sarah Menicucci			

### Minutes Recorded by: Lisa Berenberg

Minutes Approved on <u>1/21/2026</u>	
Signed by:	<u>Eileen Johnson</u>
President:	<u>190DF52522F849E...</u>
Signed by:	<u>Debra Jensen</u>
Recorded by:	<u>5ED49587F250409...</u>



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## **MINUTES FOR DECEMBER 17, 2025**

### **1. Call to Order**

#### **a. Roll Call**

Ms. Johnson called the meeting to order at 5:02 pm. After roll call, all Board members were present except Sarah Fredrickson.

#### **b. Pledge of Allegiance**

Ms. Johnson led the Board in the Pledge of Allegiance.

### **2. Adoption of the Agenda (Discussion/Action)**

Ms. Johnson asked if there were any requested changes to the agenda, and there were none. Mrs. Jensen made a motion to adopt the agenda, and Mr. Padilla seconded the motion. Motion was unanimously approved by roll call vote.

### **3. Public Comment (see process below)**

No public comment.

### **4. Consent Agenda (Discussion/Action)**

#### **a. Minutes from November 19, 2025 Meeting**

#### **b. Finance**

- i. BAR 531-000-2526-0005-T Operational Transfer \$500.00
- ii. Check Register
- iii. Bank Reconciliation

Ms. Johnson asked if there were any requested changes to the consent agenda, and there were none. Mrs. Jensen made a motion to adopt the consent agenda, and Mr. Padilla seconded the motion. Motion was unanimously approved by roll call vote.

### **5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda**

No items were removed from the consent agenda.

### **6. Financial Management**

#### **a. Finance Committee Report**

The finance committee met at 4:15 today and reviewed the documents in detail. There were no items of concern.

#### **b. Business Manager Report**

Mrs. Bouma reported no significant activity as expected at end-of-calendar year

#### **c. Audit Committee Report**

Mrs. Jensen noted nothing to report as the audit is still in review and will not be made public until February 2026.

d. Intercom Purchase (Discussion/Action)

Mrs. Mora reviewed the proposed intercom system. After brief discussion, Ms. Johnson asked for a motion to approve the intercom system purchase and vendor contract. Mr. Padilla made the motion, and Mrs. Jensen seconded it. Motion was unanimously approved by roll call vote.

**7. Academic Performance**

a. Executive Director Report

- i. Enrollment – Current enrollment is 143 including 5 students registered to begin Jan 6.
- ii. Recruitment
  1. Marketing flyers for the Open House, ongoing recruitment, and the pocket cards are ready for printing. McKee would like to offer training to the GC on how to talk about the school to prospective families. GC members will take this offer under consideration.
- iii. School Business
  1. PCSNM Educator of the Year – Mrs. Denise Dixon was recognized at the PCSNM Charter School Conference as the Educator of the Year.

**8. Governance**

a. Indicators of Success Survey (Discussion/Action)

After brief discussion, Ms. Johnson asked for a motion to allow the GC president to solicit and compile inputs from the GC members on the Indicators of Success Survey. Mrs. Jensen made the motion, and Mr. Padilla seconded it. Motion was unanimously approved by roll call vote.

b. Governing Council Development

i. Review current training hours

Ms. Johnson reviewed current training hours for each member and opportunities to complete training. Mrs. Berenberg provided a briefing with Take-a-Ways from the PCSNM Conference.

**9. Announcements/Governing Council Member Comments**

There were no comments or announcements.

**. Adjournment**

The meeting was adjourned at 6:06 pm. The next regular meeting is January 21, 2025 @ 5:00 pm via Zoom.

*Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or [lmora@northpointcharter.com](mailto:lmora@northpointcharter.com) at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.*

**Public Comment Process**

*The time limit will be at the discretion of the Governance Board President. Persons from the same*

*group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.*

*Members of the public who wish to speak at the Governance Board meeting are asked to join the meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.*